



Open Library Foundation Board Meeting Minutes
July 10, 2024, 9:00 AM - 11:00 AM EDT

Present:

Tom Cramer (President), Nancy Kirkpatrick (Director), Donna Bacon (Director), Sam Brooks (Director), Thorsten Meyer (Director), Agnese Galeffi (Director), Jesse Koennecke (Officer), Scott Anderson (Officer), Stephanie Buck (Officer), Christopher Spalding (Officer)

Regrets:

Keven Liu (Director)

The meeting was called to order at 9:05 AM EST.

Welcome:

- Board President Tom Cramer opened the virtual meeting, acknowledged the regrets, and confirmed that a quorum had been met as per the Bylaws.

Business:

1. **Approval of Previous Meeting Minutes:**
 - o The [minutes](#) from the Board meeting held on March 25, 2024, were unanimously approved and accepted into the record.
2. **Jisc Information Gathering:**
 - o There was a brief discussion regarding the recent letter from Jisc concerning information gathering. It was decided to table the matter until further communications are received from Jisc.
3. **Financial Report (presented by Scott Anderson, Treasurer):**
 - o The financial status as of May 31, 2024, was reviewed, including:
 - [OLF](#)
 - [OLF FOLIO](#)
 - [OLF VuFIND](#)
 - [OLF Consolidated](#) (OLF, FOLIO, VuFIND)
 - o **Items of Interest:**
 - The OLF audit/tax preparation firm (GBM) has been re-engaged for the fiscal year 2023-2024, which ended on June 30, 2024. The next task for the OLF Treasurer will be managing this project.

- Both FOLIO and VuFIND now have officially appointed Treasury Officers who have appropriate access to bank accounts and act as points of contact with the accounting firm (GSF). These officers are actively completing grant applications and managing vendors as part of their respective projects.
 - A few follow-up questions were raised by the directors, primarily focused on clarifying individual lines within the OLF budget.
- 4. **Membership Update:**
 - **Koha:** An update was provided on Koha's interest in joining the OLF. After some discussion, the board agreed to wait for the Koha community to formally apply for membership. An email vote will be conducted once the application is received.
 - **Other Prospective Members:** There was discussion about other groups interested in joining the OLF, specifically:
 - LDP (Library Data Platform)
 - BCC (BitCurator Consortium)
- 5. **WOLFcon 2024 Update:**
 - An update on WOLFcon 24 planning was provided, including a straw poll on timing for a pre-meeting dinner in London.
 - A quick budget update and check-in for the event was also shared.
- 6. **WOLFcon 2025 Host Discussion:**
 - The University of Missouri - Kansas City (UMKC) expressed strong interest in hosting WOLFcon 25 and has reached out to inquire about the next steps. The board suggested moving forward with discussions to enable an announcement at WOLFcon 24.

Conclusion:

- The Secretary needed to leave early for another engagement. The meeting was adjourned shortly thereafter at 10:05 AM EST.

Upcoming Board Meetings:

- **Sunday, September 22, 2024:** In-person dinner, London, 6:00 PM GMT
- **Monday, September 23, 2024:** In-person, London, 10:00 AM - 3:00 PM GMT
- **Monday, January 13, 2025:** Virtual, 9:00 AM - 11:00 AM EST
- **Monday, March 31, 2025:** Virtual, 9:00 AM - 11:00 AM EST
- **Monday, June 16, 2025:** Virtual, 9:00 AM - 11:00 AM EST
- **Monday, September 24, 2025:** TBD, 9:00 AM - 11:00 AM EST

Submitted for consideration and recording by:

Christopher Spalding, Secretary, Open Library Foundation